

**MANAGEMENT BOARD MEETING**  
**EAST END EDUCATION SSA      September 20, 2017**  
**10:00 A.M. at the Eastland ISD Boardroom**

**AGENDA**

1. Consider approval of the minutes from the special meeting held on August 30, 2017
2. Consider approval of the Financial Report for the month of August
3. Consider continuing the technology agreement with Cisco ISD.
  - The Co-op will pay Cisco ISD \$10,000.00 for technology services for the 2017-2018 school year.
  - One tech person will be at the Co-op ½ day each week and throughout the week or as needed to support Co-op staff.
  - This technology agreement will remain in effect until either party (East End Co-op or Cisco ISD) wish to terminate this agreement.
  - Written notice must be given 60 days prior to the termination of services.
4. Personnel:  
(The Board reserves the right to enter into Executive Session under the authority of T.G.C. 551.074 - Personnel)
5. Other business:
  - a. PEIMS report
  - b. PBMAS Staging
  - c. MSB - documentation
  - d. SPP indicators 7
  - e. Christmas Luncheon - Monday, December 11<sup>th</sup>
  - f. Next meeting date
6. Adjournment

**MANAGEMENT BOARD MEETING**  
**EAST END EDUCATION SSA      October 25, 2017**  
**10:00 A.M. at Eastland ISD**

**AGENDA**

1. Consider approval of the minutes from the regular meeting held on September 20, 2017.
2. Consider approval of the Financial Report for the month of September
3. Personnel:
  - a. (The Board reserves the right to enter into Executive Session under the authority of T.G.C. 551.074 - Personnel)
4. Salary Schedule - Critical Need
5. Review Shared Service Agreement
6. Other business:
  - a. PEIMS report
  - b. TEA SHARS report -all districts must complete
  - c. SHARS
    - Policy
    - Private Duty Nurse - PCS provider parent choice
    - Unposted sessions
  - d. PBM staging
  - e. SPEDx
  - f. Christmas Luncheon – Dec. 11<sup>th</sup> at Connellee hotel in Eastland
  - g. Next meeting date - November 15<sup>th</sup>
7. Adjournment

**MANAGEMENT BOARD MEETING**  
**EAST END EDUCATION SSA      November 14, 2017**  
**10:00 A.M. at Eastland ISD**

**AGENDA**

1. Introduction of Jayden Kirby with MSB
2. Consider approval of the minutes from the regular meeting held on October 25, 2017.
3. Consider approval of the Financial Report for the month of October
4. Personnel:
  - a. (The Board reserves the right to enter into Executive Session under the authority of T.G.C. 551.074 - Personnel)
5. Salary Schedule - Critical Need
6. Review Shared Service Agreement
7. Other business:
  - a. PEIMS report
  - b. Operating Guidelines
  - c. SHARS
    - Policy
    - Unposted sessions
  - d. PBM staging
  - e. TEA waiver for the 1% cap on STAAR ALT-2
  - f. SPEDx
  - g. TEA guidance on new laws
  - h. Christmas Luncheon – Dec. 11<sup>th</sup> at Connellee hotel in Eastland
  - i. Next meeting date - December 11th
8. Adjournment

**MANAGEMENT BOARD MEETING  
EAST END EDUCATION SSA     December 11, 2017  
11:15 A.M. at Eastland Connellee Hotel**

**AGENDA**

1. Consider approval of the minutes from the regular meeting held on November 14, 2017
2. Consider approval of the Financial Report for the month of November
3. Personnel:
  - a. (The Board reserves the right to enter into Executive Session under the authority of T.G.C. 551.074 - Personnel)
4. Other business:
  - a. PEIMS report
  - b. Audit Update
  - c. STAAR ALT-2 Letters (1% Waiver)
  - d. VI Census and Deaf-Blind Report
  - e. Director's Evaluation Procedure/Forms
  - f. Next meeting date - January 17th
5. Adjournment

**MANAGEMENT BOARD MEETING**  
**EAST END EDUCATION SSA     January 17, 2018**  
**10:00 A.M. at Eastland ISD**

**AGENDA**

1. Consider approval of the minutes from the regular meeting held on December 11, 2017.
2. Consider approval of the Financial Report for the month of December
3. Consider approval of the audit conducted by Mr. Burl Lowery for the 2016-2017 school year and consider any reimbursement of funds from the fund balance.
4. Personnel: Consider the Director's contract and salary  
(The Board reserves the right to enter into Executive Session under the authority of T.G.C. 551.074 – Personnel)
5. Personnel:  
(The Board reserves the right to enter into Executive Session under the authority of T.G.C. 551.074 - Personnel)
6. Other business:
  - a. PEIMS report
  - b. VI Census and Deaf-Blind Report
  - c. Roll forward funds IDEA
  - d. Texas 2017 Monitoring Visit
  - e. Next meeting date - February 14<sup>th</sup>
7. Adjournment

**CALLED MANAGEMENT BOARD MEETING  
EAST END EDUCATION SSA     January 26, 2018  
10:00 A.M. at Eastland ISD**

**AGENDA**

1. Consider modifying the East End SSA salary schedule for the 2017-2018 school year for the critical need area of Speech Therapy
  
2. Personnel:  
(The Board reserves the right to enter into Executive Session under the authority of T.G.C. 551.074 - Personnel)
  - a. Consider hiring Jillian Koslan as a full time SLP for East End Co-op
  
3. Adjournment

**MANAGEMENT BOARD MEETING  
EAST END EDUCATION SSA  
February 14, 2018  
10:00 A.M. at Eastland ISD**

**AGENDA**

1. Consider approval of the minutes from the regular meeting held on January 17, 2018 and the called meeting held on January 26, 2018.
2. Consider approval of the Financial Report for the month of January.
3. Personnel:  
(The Board reserves the right to enter into Executive Session under the authority of T.G.C. 551.074 – Personnel)
4. Other business:
  - a. PEIMS report
  - b. VI Census/DB Report
  - c. TEA-Focus group-CAP
  - d. MOE/Excess Cost training - TBD
  - e. MSB- Cost Report
  - f. MSB- XLogs User Experience
  - g. SHARS Review/ Audit
  - h. Next meeting date - March 21st
5. Adjournment

**MANAGEMENT BOARD MEETING  
EAST END EDUCATION SSA  
March 21, 2018  
10:00 A.M. at Eastland ISD**

**AGENDA**

1. Consider approval of the minutes from the regular meeting held on February 14, 2018.
2. Consider approval of the Financial Report for the month of February.
3. Consider the East End SSA salary schedule for the 2018-2019 school year
4. Personnel:  
(The Board reserves the right to enter into Executive Session under the authority of T.G.C. 551.074 – Personnel)
  - a. Consider term, and probationary contracts, and employment agreements for East End SSA professional staff, to be recommended to the fiscal agent superintendent's board for consideration.
5. Other business:
  - a. PEIMS report
  - b. Pre-school Funds
  - c. Legal Conference – April 18<sup>th</sup>
  - d. Special Education CAP
  - e. Behavior Unit
  - f. Cost Report
  - g. MSB/SHARS
  - h. MOE/Excess Cost training – Letters due out in May
  - i. Next meeting date – April 17<sup>th</sup> (This is a Tuesday)
6. Adjournment



**MANAGEMENT BOARD MEETING  
EAST END EDUCATION SSA  
April 17, 2018  
10:00 A.M. at Eastland ISD**

**AGENDA**

1. Consider approval of the minutes from the regular meeting held on March 21, 2018.
2. Consider approval of the Financial Report for the month of March.
3. Personnel:  
(The Board reserves the right to enter into Executive Session under the authority of T.G.C. 551.074 – Personnel)
  - a. Ratify Resignations
  - b. Discuss Staffing Needs
  - c. Recommendations for Employment
4. Other business:
  - a. Guest Speaker-Keith Watkins
  - b. PEIMS report
  - c. Legal Conference - April 18<sup>th</sup>
  - d. CPI Trainer of Trainers
  - e. School Calendars
  - f. Special Education CAP
  - g. Behavior Unit
  - h. MSB/SHARS
  - i. MOE/Excess Cost training - Letters due out in April
  - j. Next meeting date - May 16<sup>th</sup>
5. Adjournment

**MANAGEMENT BOARD MEETING  
EAST END EDUCATION SSA  
May 9, 2018  
10:00 A.M. at Eastland ISD**

**AGENDA**

1. Consider approval of the minutes from the regular meeting held on April 17, 2018.
2. Consider approval of the Financial Report for the month of April.
3. Personnel:  
(The Board reserves the right to enter into Executive Session under the authority of T.G.C. 551.074 – Personnel)
  - a. Ratify Resignations
  - b. Discuss Staffing Needs
  - c. Recommendations for Employment
  - d. Discuss Hiring authority
4. Consider Technology Service Agreement
5. Consider Business Manager Service Agreement
6. Other business:
  - a. PEIMS report
  - b. CPI Trainer of Trainers
  - c. SuccessEd 504
  - d. SuccessEd training- Aug. 2<sup>nd</sup>
  - e. Behavior Unit
  - f. School Calendars
  - g. MSB/SHARS-Training
  - h. Co-Op Vehicles
  - i. Next meeting date - June 13<sup>th</sup>
7. Adjournment

**MANAGEMENT BOARD MEETING  
EAST END EDUCATION SSA    June 13, 2018  
10:00 A.M. at the Eastland ISD Boardroom**

**AGENDA**

1. Consider electing a new Chairperson to serve through the 2018-2019 school year
2. Consider electing a Board Vice Chairperson to serve through the 2018-2019 school year
3. Consider approval of the minutes from the regular meeting held on May 9, 2018
4. Consider approval of the Financial Report for the month of May
5. Personnel:  
(The Board reserves the right to enter into Executive Session under the authority of T.G.C. 551.074 – Personnel)
  - A. Ratify resignations
  - B. Ratify Employee Contracts approved by Gorman ISD
  - C. Recommendations for Employment
  - D. Discuss Staffing Needs-Consider contracting with individuals or outside agency for speech assessments and psychological assessments
6. Consider amending the salary schedule
7. Consider Business Manager Service Agreement
8. Other business:
  - a. PEIMS report
  - b. Indicators 7, 11, 12, 13, 14
  - c. SHARS- Pay and Recover Later
  - d. SHARS/MSB- training in August
  - e. Success Ed training in August
  - f. MOE documentation for Spec Ed Grant
  - g. Student Handbook Statements
  - h. Legal Framework
  - i. CTE/SPED course
  - j. Autism Circuit Academy
  - k. TEA Strategic Plan/CAP
  - l. Next meeting date
9. Adjournment

**CALLED MANAGEMENT BOARD MEETING  
EAST END EDUCATION SSA    June 18, 2018  
8:30 A.M. at the Eastland ISD Boardroom**

**AGENDA**

1. Consider purchasing a new vehicle with a trade in of two vehicles.
2. Discuss and consider East End Vehicle Titles
3. Adjournment

**MANAGEMENT BOARD MEETING  
EAST END EDUCATION SSA  
August 29, 2018 - 10:00 A.M  
At the Eastland ISD Administration Office  
at The Connellee**

**AGENDA**

1. Consider approval of the minutes from the regular meeting held on June 13, 2018 and a called meeting held on June 18, 2018.
2. Consider approval of the Financial Report for the months of June and July
3. Consider proposed budget amendments for 437 End of Year Adjustments 2017-2018
4. Consider approval of the estimated 2018-2019 Co-op budget funded by state and local funds from the individual districts (437)
5. Consider the scheduling of the Management Board Meetings for the 2018-2019 school year
6. Personnel:  
(The Board reserves the right to enter into Executive Session under the authority of T.G.C. 551.074 - Personnel)
  - A. Ratify resignations
  - B. Consider contracting or hiring part-time for speech assessments/supervision
7. Other business:
  - a. No PEIMS report
  - b. MSB
  - c. SPP indicators 7, 11, 12, 13 and 14 - information for superintendents on certification
  - d. Special Education Corrective Action Response vs Special Education Strategic Plan
  - e. Next meeting date
8. Adjournment